

**NOTICE OF OUTSOURCING SERVICES OF 02 (TWO) FULL TIME LEGAL
CONSULTANTS ON CONTRACTUAL BASIS AT HQ DG MAP**

1. Director General Married Accomodation Project, Kashmir House, Rajaji Marg, New Delhi invites application for hiring of services of 02 full time legal consultants on contractual basis for a duration of one year (01) in HQ DG MAP, New Delhi.
2. During the period of contract the responsibilities are as listed below:-
 - (a) Vetting / preparation of Statement of claim/pleading in defence /Rejoinders of arbitration cases.
 - (b) Representing DG MAP during hearing in arbitration cases.
 - (c) Drafting of petitions and various replies in Arbitration cases.
 - (d) Advising DG MAP on legal issues related to contract and other matters.
 - (e) Any other duty assigned by respective Director (Contract), DDG,Jt DG and DG.
3. **Eligibility.**
 - (a) LLB or 15-20 years experience in dealing with arbitration/ Legal cases.
 - (b) At the time of last date of application, the age of applicant must be less than 65 years.

CONDITIONS OF HIRING

4. Consolidated package of Rs. 1,00,000/- per month will be paid except for any absence other than the leave mentioned at Para 6 below. No other perks/benefits such as Gratuity, HRA, CCA, Transport Allowances, Medical Re-imbursement etc are admissible. Income tax shall be deducted act source from gross salary/wayes admissible, asper extant Rules under the Income Tax Act.
5. A total of 08 days of casual leave (CL) and 02 days RH will be for the perod of one (01) year of employment. The annual perod will start from first day of appointment. Any absence other than above will result in deduction of emoluments based on the formula as under:-

$$\text{Payment for the month} \quad \times \quad \frac{\text{No of absence days in that month}}{21}$$

6. The appointment will be purely on contractual basis for as period of one year and may be increased based on the performance of individual.
7. **THE ENGAGEMENT WILL NOT VEST ANY RIGHT TO CLAIM FOR REGULAR APPOINTMENT IN THE DG MAP OR FOR CONTINUED CONTRACTUAL ENGAGEMENT.**

8. The department will not bear any kind of liability/responsibility during the period the candidate remains on contractual appointment with DG MAP except payment for numbers of days he has put in that very month.

9. THE CONTRACT ENGAGEMENT CAN BE TERMINATED BY DG MAP AT ANY TIME WITHOUT ASSIGNING ANY REASON OR NOTICE.

10. Canvassing in any form will render the candidate disqualified from post. The candidate should not have been convicted by in any court of law.

11. If any declaration/information furnished is found false or if any material/facts suppressed willfully, contractual engagement will be terminated forthwith.

12. DG MAP will not hold any responsibility of incident/accident occurred to him/her during contractual engagement.

13. Individual must be medically fit, motivated and dynamic to produce results for time bound project and be willing to join immediately to render required services after the interview.

14. Applicant to submit application along with bio data including complete residential address/telephone number, character certificate, qualification certificate, past experience certificate and medical certificate by **1500 hrs on or before 14 Oct 2022**. Call letters for interview shall be issued subsequently.

15. All applications must be addressed as below in a sealed envelope duly written. Application should be forwarded in the format given at Appendix :-

"Director General Married Accommodation Project
E-in-C's Branch, Integrated HQ of MoD (Army)
Kashmir House, Rajaji Marg
New Delhi-110011"

16. For further enquiry please contact at 011-23794549 from 0900 hrs to 1700 hrs on Monday to Friday.

7. **Education Qualifications** (10th and above)

Class/degree	Year of passing	Board/Institute	% marks Obtained

8. Contact Number :

(a) Mobile No _____

(b) Land line No _____

9. Kindly attach self attested copies of the following certificates :-

(a) Education Qualifications.

(b) Experience Certificate.

(c) Character Certificate.

(d) Medical Fitness Certificate.

(e) Police Verification Certificate.

(f) Identity Proof (Aadhaar/PAN card/Passport/Voter ID or any other Identity card issued by Govt Dept or PSU).

(g) Residential Proof (Aadhaar/Passport/Voter ID).

Signature of the applicant