

## EXTENSION OF LAST DATE OF APPLICATION

### NOTICE OF OUTSOURCING THE SERVICES OF 01 X FINANCIAL CONSULTANT /TAX CONSULTANT/GST CONSULTANT ON CONTRACTUAL BASIS

1. Director General Married Accommodation Project, Kashmir House, Rajaji Marg, New Delhi invites application for hiring of services of 01 x Financial Consultant /Tax Consultant/GST on contractual basis for a duration of one year (01) in HQ DG MAP, New Delhi.

2. **Eligibility.**

(a) The consultant must have any of the qualification in law, commerce, ICWA,CA,CS, mathematics,science, accounts, Banking incl Higher Auditing or Business Administration or Business Management or any other exam notified by the Govt on the recommendation of the council for the purpose. The consultant should have passed any one of the fwg exam :-

- (i) Final examination of the institute of Chartered Account of India.
- (ii) The Institute of Cost Account of India.

(b) The consultant should either be registered practitioner for a period of not less than 05 yrs.

**OR**

A retired officer of the Commercial Tax Deptt of any State Govt or the Central Board of Excise and Customs, Deptt of Revenue, GOI, who during his service under the Govt had worked in a post not lower in rank than that of a Group A' Gazetted Officer for a period of not less than two years or Group 'B' Gazetted Officer for period of not less than five years.

(c) **The consultant must possess:-**

- (i) Interpretation skills of tax laws.
- (ii) Expert Knowledge of the laws.
- (iii) Should have been updated with all latest circulars, notifications, rules & alike related to tax, as the tax laws keeps on changing & modified from time to time.
- (iv) Should have been authorized by the Central and/or State Govt for carrying out all tax related activities.

(d) **Qualities and Role Expected from the consultant:-**

- (i) The consultant would be required to work out the financial implications of implementations of GST after 01 Jul 2017 in civil construction contract works vis-a-vis the tax structure prevalent prior to 01 Jul 2017, for the works carried out after 01 Jul 2017. As the works were carried out in different states, the professional should be capable of assessing the financial implication as per relevant tax structures of the concerned states.

(ii) The consultant would also be required to draft replies to the claims of the contractors on GST matters and to advise client during defence of arbitration/court cases.

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(e) **Additionally it is desirable that the consultant :-**

- (a) Should have his own organization/Office.
- (b) Should have expertise in tax laws, tax compliance and tax plgs.
- (c) Should be able to file GST return with outwards and inward supplies.
- (d) Should have specialization to file claim for GST refund/ reimbursement.

(f) **Misc:-**

- (a) The consultant must be qualified enough to handle the tax laws and GST requirement of HQ DG MAP and possess requisite autoorized certificate.
- (b) Should be available all the times throughout the contract period.
- (c) Must understand the reqmts & finacial goals of HQ DG MAP.
- (d) Must be proactive in comn with concerned Offr in HQ DG MAP.
- (e) Must have knowledge of CA. Convering aspects of corporate/non-corporate aspects.

**CONDITIONS OF HIRING**

3. Consolidated package of Rs. 1,00,000/- per month will be paid except for any absence other than the leave mentioned at Para 5 below. No other perks/benefits such as Gratuity, HRA, CCA, Transport Allowances, Medical Re-imbusement etc are admissible. Income tax shall be deducted at source from gross salary/wages admissible, as per extant Rules under the Income Tax Act.

4. A total of 08 days of casual leave (CL) and 02 days RH will be for the perod of one (01) year of employment. The annual perod will start from first day of appointment. Any absence other than above will result in deduction of emoluments based on the formula as under:-

$$\text{Payment for the month} \quad \times \quad \frac{\text{No of absence days in that month}}{21}$$

5. The appointment will be purely on contractual basis for a period of one year. THE ENGAGEMENT WILL NOT VEST ANY RIGHT TO CLAIM FOR REGULAR APPOINTMENT IN DG MAP OR FOR CONTINUED CONTRACTUAL ENGAGEMENT.

6. The department will not bear any kind of liability/responsibility during the period the candidate remains on contractual appointment with DG MAP except payment for numbers of days he has put in that very month.

7. THE CONTRACT ENGAGEMENT CAN BE TERMINATED BY DG MAP AT ANY TIME WITHOUT ASSIGNING ANY REASON OR NOTICE.

8. Canvassing in any form will render the candidate disqualified from post. The candidate should not have been convicted by in any court of law.

9. The applicant is required to submit a declaration/affidavit that he/she shall maintain absolute secrecy of all the facts and documents which come to his/her knowledge during the period of his/her engagement in the discharge of duties as assigned to her/him.

10. The applicant shall also submit a certificate of "No conflict of interest" specifically submitting that the he/she has not been engaged by any institution/organisation/agency which has business dealings with the office of the HQ DG MAP/E-in-C's Branch, prior to joining the DG MAP in current capacity of technical consultant.

11. If any declaration/information furnished is found false or if any material/facts suppressed willfully, contractual engagement will be terminated forthwith.

12. DG MAP will not hold any responsibility of incident/accident occurred to him/her during contractual engagement.

13. Individual must be medically fit, motivated and dynamic to produce results for time bound project and be willing to join immediately to render required services after the interview.

14. Applicant to submit application along with bio data including complete residential address/telephone number, character certificate, qualification certificate, past experience certificate and medical certificate by **1500 hrs** on or **before 20 Mar 2023**. Call letters for interview shall be issued subsequently.

15. All applications must be addressed as below in a sealed envelope duly written "APPLICATION FOR TECHNO LEGAL CONSULTANT ON CONTRACTUAL BASIS". Application should be forwarded in the format given at Appendix :-

"Director General Married Accomodation Project  
E-in-C's Branch, Integrated HQ of MoD (Army)  
Kashmir House, Rajaji Marg  
New Delhi-110011"

16. For further enquiry please contact at 011-23794549 from 0900 hrs to 1700 hrs on Monday to Friday.



7. **Education Qualifications** (10<sup>th</sup> and above)

Class/degree	Year of passing	Board/Institute	% marks Obtained

8. Contact Number :

(a) Mobile No \_\_\_\_\_

(b) Land line No \_\_\_\_\_

9. Kindly attach self attested copies of the following certificates :-

- (a) Education Qualifications.
- (b) Experience Certificate.
- (c) Character Certificate.
- (d) Medical Fitness Certificate.
- (e) Police Verification Certificate.
- (f) Identity Proof (Aadhaar/PAN card/Passport/Voter ID or any other Identity card issued by Govt Dept or PSU).
- (g) Residential Proof (Aadhaar/Passport/Voter ID).

Signature of the applicant